



STANDON PARISH COUNCIL

Tel: 01763-838732 e-mail: clerk@standonparishcouncil.gov.uk

To: **MEMBERS OF STANDON PARISH COUNCIL**

You are hereby summoned to attend the **Meeting of Standon Parish Council** to be held on Thursday 29th August 2024 at **7.30pm** in the Lankester Lounge, Standon & Puckeridge Community Centre, Station Road, Puckeridge to transact the business shown in the Agenda below. Public and press are invited to attend.

Belinda Irons

Signed: Belinda Irons

dated 14/09/24

AGENDA

- 24.124 Councillor absences:
Standon Parish Council accepts/rejects the reasons for absence
- 24.125 Declaration of Members' Interests for this meeting:
 - To receive declarations of interest from Councillors on items on the agenda
 - For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
 - To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - To grant any requests for dispensation as appropriate
- 24.126 Minutes of Parish Council Meeting
RESOLUTION: That Standon Parish Council herewith agrees the minutes of the Parish Council meeting held on 25th July 2024
- 24.127 Public comment or representation:
Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
 - To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
 - At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total
- 24.128 Standon Village Hall: Cllr Marshall & Crook
Culvert: progress update:
Updated security re Southport incident
- 24.129 Recreation Ground Management Committee: Report
Updated security re Southport incident
- 24.130 Station Road Bus Shelter: install new roof
Contractors quotes:
UK City Roofing Contractors: £1,200.00 including new noticeboard
L Olivers Roofing: £900.00
CLS Roofing: £5,600.00
ARESOLUTION: That Standon Parish Council herewith agrees to appoint UK City Roofing Contractors to replace the flat roof on the Station Road, Puckeridge bus shelter.
- 24.131 Planning Matters: Cllr Leage Planning applications:

| | |
|---------------|---|
| 3/24/1457/OUT | Land north of Standon Hill (Café Field), Puckeridge |
|---------------|---|

| | |
|--------------|--|
| | Outline planning application for up to 91 dwellings (including affordable homes) with all matters reserved apart from access. |
| 3/24/1390/HH | 20 Vicarage Close, Standon Proposed garage conversion, replace garage door with new front window. Proposed pitched roof to replace the front porch flat roof. New first floor side window. Replacement windows. Alterations to external materials. Creation of additional parking space on front lawn. |
| 3/24/1313/HH | The Powder House, Barwick Single storey side extension |

Other Planning Matters:

Enforcement: 24 Southfields, Standon: E/22/0239/ENF: 3/22/1713/CLPO

Withdrawn: Retrospective planning application awaited_Case

Reference: EHDC567143343

Chaldean Farms, Great Barwick Farm, Barwick: E/23/0041/ENF

Standon Business Park EHDC update received.

Little Croft, Colliers End: 3/23/1659/CLEO: Erection of 2 separate outbuildings within the curtilage of a dwelling house as a use incidental to the enjoyment of a dwelling house: permission refused: appeal submitted. APP/J1915/X/23/3336014

Little Croft, Colliers End: Appeal: Retrospective application for the temporary use of outbuilding as C3 dwellinghouse during construction of primary dwellinghouse

Little Croft, Colliers End: 3/23/2094/FUL Retrospective erection of a workshop and change of use of land to residential land. Appeal submitted

Kings Yard, B1368: E/23/0056/ENF Concerns raised regarding change of use, encroachment on highway verge, dangerous parking resulting in sight obstruction of entrance to highway, dangerous working practices.

EHDC: Village Hierarchy Study: response submitted

EHDC: District Plan Call for sites open 5.7.2024 to 30.9.2024

24.132 Finance: Cllr Foot
July Payments

| Cheque No | Description | Supplier | | VAT Type | Net |
|-----------|---------------------------|-------------------------------|---|---------------|----------|
| | Play Inspection | Broadmead Leisure Ltd | S | 60.00 12.00 | 72.00 |
| | Payroll | James Todd & Co Ltd | S | 36.00 7.20 | 43.20 |
| | Play Repairs | Broadmead Leisure Ltd | S | 235.00 47.00 | 282.00 |
| | Asset Maintenance | Pearce | Z | 16.45 | 16.45 |
| | Community Centre | Paxtons Home Improvements Ltd | S | 399.90 79.98 | 479.88 |
| | Community Centre Cleaning | Cleaner | Z | 569.72 | 569.72 |
| | Community Centre Cleaning | Eman Industries Ltd | S | 765.59 153.12 | 918.71 |
| | Community Centre | Wilby & Burnett Surveyors | S | 276.79 55.36 | 332.15 |
| | Community Centre | Hall WD refund | S | 316.67 63.33 | 380.00 |
| | Broadband | BT Group plc | S | 60.89 12.18 | 73.07 |
| | Clerk mobile phone | EE Ltd | S | 20.18 4.04 | 24.22 |
| | Pension | NEST Pension | Z | 116.45 | 116.45 |
| | Salary | Belinda Irons | Z | 1,664.73 | 1,664.73 |
| | PAYE & NICs | HMRC | Z | 648.96 | 648.96 |
| | Community Centre | Mrs J | Z | 17.53 | 17.53 |

| | | | | | |
|------------------------------|---|---|------------------|---------------|------------------|
| Community Centre electricity | Eon | S | 646.80 | 129.36 | 776.16 |
| Community Centre | East Herts District Council | Z | 786.00 | | 786.00 |
| Play Repairs | Broadmead Leisure Ltd | S | 1,200.00 | 240.00 | 1,440.00 |
| Broadband | BT Group plc | S | | | |
| Community Centre Trade Waste | East Herts District Council | Z | 345.42 | | 345.42 |
| Community Centre | East Herts District Council | Z | | | |
| Culvert beneath Village Hall | Jonathan Wilson (Contracting) | Z | 4,575.00 | | 4,575.00 |
| Asset Maintenance | The Community Heartbeat Trust (Solutions) Ltd | S | 275.00 | 55.00 | 330.00 |
| Community Centre Cleaning | Cleaner | Z | 576.00 | | 576.00 |
| | Total | | 13,609.08 | 858.57 | 14,467.65 |

RESOLUTION: That Standon Parish Council herewith agrees the payments presented on the schedule provided to Councillors by email in advance of the meeting

Bank Reconciliation 31st July 2024 (Scribe)

| | |
|--|----------------------------|
| Cash in Hand 01/04/2024 | 264,846.64 |
| ADD Receipts 01/04/2024 - 31/07/2024 | 73,391.74 |
| | 338,238.38 |
| SUBTRACT Payments 01/04/2024 - 31/07/2024 | 102,622.84 |
| A Cash in Hand 31/07/2024 | 235,615.54 (per Cash Book) |
| | |
| Cash in hand per Bank Statements | |
| Petty Cash 31/07/2024 | 0.00 |
| current account 31/07/2024 | 71,490.46 |
| reserve 31/07/2024 | 22,808.75 |
| Unity Bank 31/07/2024 | 51,075.19 |
| Building Society 31/07/2024 | 81,147.14 |
| Standon Recreation Ground Charity 31/07/2024 | 0.00 |
| | 226,521.54 B |
| Less unrepresented payments | 906.00 |
| Plus unrepresented receipts | 10,000.00 |
| Adjusted Bank Balance | 225,615.54 |
| A = B Checks out OK | |

RESOLUTION: That Standon Parish Council herewith agrees the bank reconciliation for 31st July 2024 calculated through the Scribe accounting system, against the bank statements emailed to all Councillors in advance of the meeting

- b. Bank signatories: update: Building Society.
- c. Unity Trust Bank Instant Savings Account:
- d. Audit: documents submitted to PKF Littlejohn and on Standon Parish Council website.

24.133 SECTION 106:

- a) Outdoor Sports Provision: MUGA: proposal to install a multi-use games area between the playground and the skate park to enable netball, basketball and 5 a-side football. Suitable fencing with a tarmac top. Planning permission will be applied for as necessary. Budget: **£101,210.38**

Quotes received:

Wicksteed: £108,938.92 with 3 meter fencing

Sovereign Play £60,815.44 – wetpour 3 meter fencing: waiting tarmac quote

Caloo £99,995.00 with 3 meter fencing

RESOLUTION: That Standon Parish Council herewith applies to East Herts District Council for Section 106 funds to assist with installation of a Multi-Use Games Area on the Recreation Field with the preferred contractor named as Wicksteed

RESOLUTION: That Standon Parish Council herewith applies to East Herts District Council for planning permission for installation of a Multi-Use Games Area on the Recreation Field

- b) Parks & Public Gardens - towards the improvement of parks & public gardens facilities within the Parish of Standon - **£10,306.11**: options:
To implement in part or whole the EHDC biodiversity plan
To install an 'open garden' area to the entrance to the allotments for community benefit.
- c) Community Centres and Village Halls Contribution - Towards an extension to the Puckeridge Community Centre – total available **£32,820.29**: option: front extension with new automated entry doors.

24.134 Correspondence

HCC Highways: Micro-surfacing Gauldie Way: 2-4 September

HCC Highways: Micro-surfacing Park Lane: 2-4 September

24.135 Dates of Next Meetings 2024:

26th September; 24th October; 28th November;

24.136 Planning decisions and awaited decisions: Cllr Leage

| | |
|--|--|
| 3/20/1146/OUT Decision awaited | Standon Business Park Stortford Road Standon Outline planning permission for demolition of existing buildings and construction of mixed use development comprising 30 residential dwellings and commercial development of 1021 square metres of B1(a) office use, with associated 96 car parking spaces and landscaping - all matters reserved except for access. |
| 3/23/1659/CLEO Permission refused: appeal submitted | Little Croft, Colliers End The erection of two separate outbuildings within the curtilage of a dwellinghouse as a use incidental to the enjoyment of a dwelling house. |
| 3/23/2094/FUL Permission refused: appeal submitted | Little Croft, Colliers End Retrospective erection of a workshop and change of use of land to residential curtilage |

| | |
|---|---|
| <p>3/23/2010/FUL Decision awaited</p> | <p>New Street Farm, Kents Lane, Standon Change of use from agricultural roadside barn to Class B2 (industrial), Class B8 (storage and distribution) and Class E (commercial, business and services). Timber part glazed screen and wall added to the South elevation. New window added to East elevation.</p> |
| <p>3/23/2210/FUL Decision awaited</p> | <p>Vintage Corner Service Station, Cambridge Road, Puckeridge Demolition of filling station, shop and associated outbuilding. Erection of small supermarket with car parking and plantroom. Creation of new vehicle and pedestrian access ways</p> |
| <p>3/24/0491/LBC Decision awaited</p> | <p>New Street Farm, Kents Lane, Standon Conversion of agricultural roadside barn to industrial, storage and distribution and commercial, business and services. Timber part glazed screen and wall added to the South elevation. New window added to East elevation. Internal alteration to remove partition wall, install new partition walls and doors.</p> |
| <p>3/24/0282/LBC Decision awaited</p> | <p>Mentley Farm, Mentley Lane, Puckeridge External works to include - Re-pointing of chimneys, replacement of roof slates, replacement and repair of parapet copings. Replacement of rainwater goods and waste pipe. Re-pointing to brickwork, Window and door repairs, works to outside toilet to include the replacement of roof, SVP and lead verge. Internal repairs to include - Provision of insulation, replacement of ceilings to attic, stairs and cellar. Repairs and replacement of joists, posts, brick plinths, and fireplace in cellar. Replacement of electrics and plumbing and housing of new boiler. Replacement of all bathroom fixtures and fittings.</p> |
| <p>3/24/0920/LBC 3/24/0919/FUL Decision awaited</p> | <p>St Edmunds College, Old Hall Green Creation of a new covered atrium including first floor glazed lantern within an existing courtyard, which forms part of the Grade II listed main school block and the Grade II listed Allan Hall including removal of</p> |

| | |
|--|---|
| | windows and low level brickwork, internal corridor partitions and doors, and the installation of new corridor doors, partitions at ground floor, with the installation of an external ground level air source heat pump |
| 3/24/0968/HH Decision awaited | The Old House, Wellpond Green Construction of 1 st floor rear balcony & external spiral staircase. |
| 3/24/1089/HH Decision awaited | Cotta, Hadham Road, Standon Removal of chimney. Proposed loft conversion, roof extension raising the roof height and alterations to roof comprising 2 rear facing dormers, 2 front facing roof light windows, re-align front gables and covered front porch. Re-position front door and windows. Alterations to fenestration. |
| 3/24/0862/FUL Decision awaited | Land adjacent to Falkenham, Wellpond Green Demolition of sheds. Erection of 2 single storey dwellings with associated access, car parking, amenity space, air source heat pumps, cycle/refuse storage and landscaping. |
| 3/24/1088/FUL Decision awaited | Skeleton Green, Buntingford Road, Puckeridge Retention of containers ground and first floor with associated external stair access |
| 3/24/1141/AGPN: Prior Approval application: Decision: Prior Approval not required | Dowsetts Farm, Dowsetts Lane, Colliers End Erection of general storage building, primarily for machinery and fertiliser: |
| 3/24/0812/FUL Decision awaited | Rigery Farm, Colliers End Creation of agricultural access |
| 3/24/1214/HH Decision awaited | The Poplars, Wellpond Green Erection of Car port/ outbuilding |
| 3/24/1504/HH 3/24/1205/LBC Decision awaited | 42 High Street, Standon Demolition of rear conservatory. Construction of single storey rear extension, installation of 3 side facing rooflight windows to detached garage. Internal alterations to the ground floor to install partition walls to create new shower room, block up 1 door and remove internal wall and to the first floor to install partition walls to create new en suite and cupboard and create 1 new doorway. |