

SPC STANDON PARISH COUNCIL

Minutes of the Meeting of Standon Parish Council held on Thursday 25th April 2024 at 7.30pm in the Lankester Lounge, Standon & Puckeridge Community Centre, Station Road, Puckeridge

PRESENT: Cllr Tony Cracknell (Chairman), Cllr Pat Foot , Cllr Ralph Granville, Cllr Leage, Cllr Michael Marshall, Cllr Maureen Wren.

CLERK: Belinda Irons

PUBLIC: 0

24.51 Councillor absences: Cllr Crook, Cllr F Luca, Cllr Z Luca
Standon Parish Council accepts the reasons for absence

24.52 Declaration of Members' Interests for this meeting:

Cllr Cracknell Community Centre committee

Cllr Wren Community Centre committee

Cllr Leage Community Centre committee

FORQ

Cllr Foot Allotment holder

Standon Charities: PC Representative

Cllr Marshall Village Hall committee: PC representative

24.53 Minutes of Parish Council Meeting

RESOLUTION: *That Standon Parish Council herewith agrees the minutes of the Parish Council meeting held on 28th March 2024*

PROPOSED: Cllr Wren, seconded Cllr Leage. AGREED AND RESOLVED UNANIMOUSLY

24.54 Public comment or representation: no public present

24.55 Police, County & District Council reports

EHDC: Cllr Bull: apologies

HCC: Cllr Andrews – by telephone to the Clerk

South Road double yellow lines: extensive consultation has taken place and the scheme will be implemented shortly.

24.56 Standon Village Hall: Cllr Marshall & Crook

Committee Report/update

Culvert: progress update: The culvert has been cleared and lining will take place in the near future, depending on weather conditions.

24.57 Legal update: Clerk

Land Registry: Standon High Street Common Land: Cllr Cracknell: ongoing

Burrs Meadow: licence agreement sent to adjacent householders: Clerk to

chase solicitor for update. No funds received to date. **ACTION: CLERK**

24.58 Highways: Cllr Wren

a. Speeding: PCCC require data to support installation of speed cameras eg volunteers need to complete the Drive Safe Scheme: Cllr Cracknell has tried to recruit residents but insufficient have come forward to date to progress the scheme. Cllr Cracknell will raise speeding at the Colliers End Village Hall Annual Meeting to discuss the serious issues in the village. A vehicle, being driven by a drunk driver with a passenger onboard, was travelling at high speed and crashed into a parked car. Residents are keen to obtain a speed

Chairman's signature..... 30th May 2024

camera which enables the Police to review and send letters as described at the previous Parish Council meeting.

b. South Road/ A120 junction: drivers having difficulty getting out of South Road onto the A120 – both directions: issue ongoing,

c. HCC TRO: parts of South Road, Gauldie Way and Saffron Meadow commencing 22.04.2024: no waiting at any time

24.59

Planning Matters: Cllr Leage

Planning applications:

3/24/0566/FUL	Valentines, Wellpond Green Demolition of dwelling and outbuildings. Construction of a replacement dwelling, parking and landscaping: <i>no objection</i>
3/24/0553/ADV	44High Street, Puckeridge Erection of 2 vinyl graphics to front window: <i>No objection</i>
3/24/0282/LBC	Mentley Farm, Mentley Lane, Puckeridge External works to include - Re-pointing of chimneys, replacement of roof slates, replacement and repair of parapet copings. Replacement of rainwater goods and waste pipe. Re-pointing to brickwork, Window and door repairs, works to outside toilet to include the replacement of roof, SVP and lead verge. Internal repairs to include - Provision of insulation, replacement of ceilings to attic, stairs and cellar. Repairs and replacement of joists, posts, brick plinths, and fireplace in cellar. Replacement of electrics and plumbing and housing of new boiler. Replacement of all bathroom fixtures and fittings. <i>No objection</i>
3/24/0742/HH	4 Vicarage Close, Standon New front porch and addition of white K- render to the external walls: <i>No objection</i>

Other Planning Matters:

Enforcement: 24 Southfields, Standon: E/22/0239/ENF: 3/22/1713/CLPO

Withdrawn: Retrospective planning application awaited_Case

reference: EHDC567143343

Land Adj Buntingford Road/ B1368/A10: E/22/0305/ENF: trees removed possibly
with TPOs

Chaldean Farms, Great Barwick Farm, Barwick: E/23/0041/ENF

Skeleton Green: E/23/0056/ENF: change of use/ highway obstruction

Standon Business Park EHDC update received.

Little Croft, Colliers End: 3/23/1659/CLEO: Erection of 2 separate outbuildings within
the curtilage of a dwelling house as a use incidental to the enjoyment of a dwelling
house: permission refused: appeal submitted. APP/J1915/X/23/3336014

Little Croft, Colliers End: Appeal: Retrospective application for the temporary use of
outbuilding as C3 dwellinghouse during construction of primary dwellinghouse If you
wish amend your comments or make any new ones, please contact the Planning
Inspectorate quoting reference APP/J1915/W/24/3337130 by 1st May 2024.

Lorne Croft: appeal: APP/J1915/D/3331929

Kings Yard, B1368: Concerns raised regarding change of use, encroachment on highway verge, dangerous parking resulting in sight obstruction of entrance to highway, dangerous working practices.

EHDC: letter sent regarding outstanding items: a detailed response has been received which was very welcome.

24.60 Finance: Cllrs Foot & F Luca

a.	Bank Reconciliation 31 st March 2024 (Scribe)	
	Cash in Hand 01/04/2023	241,285.58
	ADD Receipts 01/04/2023 - 31/03/2024	185,749.19
		427,034.77
	SUBTRACT Payments 01/04/2023 - 31/03/2024	162,188.13
	A Cash in Hand 31/03/2024	264,846.64 (per Cash Book)
	Cash in hand per Bank Statements	
	Petty Cash 31/03/2024	0.00
	Standon Parish Council current account 31/03/2024	70,928.34
	Standon Parish Council reserve 31/03/2024	22,695.84
	Unity Bank 31/03/2024	90,273.92
	Building Society 31/03/2024	81,147.14
	Standon Recreation Ground Charity 31/10/2023	0.00
		265,045.24
	B Less unrepresented payments	198.60
	Plus unrepresented receipts	
	Adjusted Bank Balance	264,846.64

264,846.64 A = B Checks out OK

RESOLUTION: That Standon Parish Council herewith agrees the bank reconciliation for 31st March 2024 calculated through the Scribe accounting system, against the bank statements emailed to all Councillors in advance of the meeting PROPOSED: Cllr Wren, seconded Cllr Leage. AGREED AND RESOLVED UNANIMOUSLY

b. April Payments

RESOLUTION: That Standon Parish Council herewith agrees the payments presented on the schedule provided to Councillors by email in advance of the meeting PROPOSED: Cllr Leage, seconded Cllr Granville. AGREED AND RESOLVED UNANIMOUSLY

- c. Bank signatories: update: Unity complete. Nat West Complete. Other accounts to be actioned: Building Society.
- d. Budget against expenditure: report
- e. Internal Audit: update: The internal audit report strongly recommends resolution of the Recreation Ground Charity.

- i. Quarterly provision of budget against expenditure: to be provided from the Scribe accounting system.
- ii. Open new Building Society Account and Transfers of Funds:

24.61 SECTION 106:

a) MUGA: proposal to install a multi-use games area between the playground and the skate park to enable netball, basketball and 5 a-side football. Suitable fencing with a tarmac top. Planning permission will be applied for as necessary. The Parish

Chairman's signature..... 30th May 2024

Council has been advised that subsequent to the agenda being posted, it can include provision and improvement of sports pitches. The sum available has been amended in the proposal.

RESOLUTION: That Standon Parish Council herewith agrees to achieve three quotes to enable supply and installation of a Multi-Use Games Area (MUGA) utilising allocated Section 106 funds from local housing development of £73,410.78 – amended to £101,103.38 following advice from EHDC and includes provision of improvements to playing pitches. Additional funds to enable the project to proceed will be comprised of a combination of grant fund application(s) and Standon Parish Council financial support. PROPOSED: Cllr Wren, seconded Cllr Granville. AGREED AND RESOLVED UNANIMOUSLY

- b) Outdoor Sports Facilities Contribution - Towards the provision of outdoor sport in the Parish of Standon - total available **£73,410.78**
- c) Outdoor Sports Contribution - towards the provision of improvements to the playing pitches at Puckeridge recreational grounds located adjacent to the Standon & Puckeridge Community Centre – total available **£27,799.60**: included in MUGA expenditure
- d) Parks & Public Gardens - towards the improvement of parks & public gardens facilities within the Parish of Standon - **£10,306.11** The Parish Council will consider appropriate schemes and make application to EHDC to ensure compliance.
- e) Community Centres and Village Halls Contribution - Towards an extension to the Puckeridge Community Centre – total available **£32,820.29**. The Parish Council wants to provide a suitable facility which fulfils the specification and will take a considered view on deliverability.

24.62 Members Portfolio Allocation:

- Cllr Leage: FORQ: local schemes are being promoted
- Cllr Cracknell Colliers End: Environmental Improvements
Phone box: defibrillator cabinet & electrical installation: Cabinet received. Electrician to install. Defibrillator to be supplied by Community First Responders
Colliers End Village Sign: renovation completed
- Cllr Foot Allotments
: Recommendation to charge a deposit to offset clearing allotments on
: termination: agreed for new tenancies
: Allotment tenancy documents sent
: Shed: a quote has been requested for removal
: taps: a contractor has been asked to repair again.
Communications / PS News: Cllr Wren to produce a communication with the Clerk
Standon Charities
: Pudding Stone land: agreement at last meeting: to revert to Standon Charities. SPC to consider a management agreement whereby Standon Charities pays SPC to maintain the land: The Clerk will redraft a response **ACTION: CLERK**
: Pudding Stone: bollards need replacing: quotes awaited
- Cllr Granville Playground: report
RESOLUTION: That Standon Parish Council herewith agrees all proposed work recommended by Broadmead Leisure Ltd

PROPOSED: Cllr Granville, seconded Cllr Leage. AGREED AND RESOLVED UANIMOUSLY

Playground: new litter bin installed
 Asset Management : ongoing
 Cllr Marshall Environment:
 Rewilding as recommended by EHDC/HCC:
 Burrs Meadow
 Memorial Field: hedges require extensive work: Cllr Marshall will investigate 'hedge laying' as an option to regenerate the hedge
 Recreation Field: North west corner: issues re antisocial behaviour: recommendation to cut back vegetation in north west corner including hedge reduction on South Road
 Mansfield: trees to be planted
 Burrs Meadow: vegetation management to north side: The contractor commissioned to trim the boundary received a complaint from a neighbour that vegetation was growing under their fence.
 Community Centre carpark: safety recommendation to install bollards to prevent vehicular access to ramped entrance: agree. Clerk to purchase. **ACTION: CLERK**

24.63 Governance:

- a. Data Protection and associated documents
- b. Environment Act 2021: Parish Council duty to comply: <https://www.gov.uk/guidance/complying-with-the-biodiversity-duty>
- c. Councillor vacancy: awaiting EHDC instruction
- d. Annual Parish Meeting agenda
 Chairman's Welcome & Report
 Community Centre: current position and the future
 Section 106 funds for outdoor sports: recommendations
 Public comment

24.64 Clerk's updates:

Bench & noticeboard: weatherproofing: Two noticeboards in planned works. Benches in planned works. Cllr Granville producing a works list.
UK landlines going digital: BT public engagement events:
 Bishops Stortford Library: 17.05.2024 10.00 and 14.00
 Van Hages Garden Centre: 24.05.2024 10.00 and 16.00
 Stevenage Garden Centre, North Road, Gravely Road: 28 & 29.05.2024 10.00 and 16.00
Huntsmans Close Car Park: signage for terms of use: on hold subject to lease/fencing
May Day Event & use of Burrs Meadow: application by the May Day Committee to use Burrs Meadow. Discussion

24.65 Correspondence

HCC: School Planning: consultation on reduction of pupil numbers at Roger de Clare School: response by 26th April: response to be sent. **ACTION: CLERK**

24.66 Dates of Next Meetings 2024: Annual Parish Meeting:

30th May (APCM); 27th June; 25th July; 26th September; 24th October; 28th November;
Annual Parish Meeting: Thursday 30th May

24.67 Planning decisions and awaited decisions: Cllr Leage

3/20/1146/OUT Decision awaited	Standon Business Park Stortford Road Standon
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Chairman's signature..... 30th May 2024

	p. 2024.34 Outline planning permission for demolition of existing buildings and construction of mixed use development comprising 30 residential dwellings and commercial development of 1021 square metres of B1(a) office use, with associated 96 car parking spaces and landscaping - all matters reserved except for access.
3/23/1477/FUL Decision awaited	Hillside, Ermine Street, Colliers End Erection of an agricultural barn
3/23/1659/CLEO Permission refused: appeal submitted	Little Croft, Colliers End The erection of two separate outbuildings within the curtilage of a dwellinghouse as a use incidental to the enjoyment of a dwelling house.
3/23/2094/FUL Decision awaited	Little Croft, Colliers End Retrospective erection of a workshop and change of use of land to residential curtilage
3/23/2010/FUL Decision awaited	New Street Farm, Kents Lane, Standon Change of use from agricultural roadside barn to Class B2 (industrial), Class B8 (storage and distribution) and Class E (commercial, business and services). Timber part glazed screen and wall added to the South elevation. New window added to East elevation.
3/23/2403/HH Decision awaited	41 Buntingford Road, Puckeridge Creation of access & driveway with associated landscaping
3/23/2351/SCREEN Screening opinion not required	Land off Standon Hill, Café Field, Puckeridge Screening opinion for proposed residential development up to 100 dwellings.
3/23/2210/FUL Decision awaited	Vintage Corner Service Station, Cambridge Road, Puckeridge Demolition of filling station, shop and associated outbuilding. Erection of small supermarket with car parking and plantroom. Creation of new vehicle and pedestrian access ways
3/24/0102/FUL Withdrawn	Fox & Hounds, Bromley Lane, Standon Demolition of swimming pool, pool house and tennis court. Erection of 1, 4 bedroomed dwelling, garage with

Chairman's signature..... 30th May 2024

	p. 2024.35 room over and external staircase, with formation of a vehicular access.
3/24/0126/HH Permission granted	4 Fishers Close, Puckeridge Demolition of garage. Erection of two storey side extension and alterations to fenestration. Alterations to porch roof
3/24/0208/FUL Decision awaited	New Street Farm, Kents Lane, Standon Demolition of an agricultural building and grain silo and erection of a replacement agricultural building
3/24/0329/HH Decision awaited	Frogs Hall House, Frogs Hall Lane, Standon Removal of greenhouse and the raised beds. Construction of detached store / gym building.
3/24/0491/LBC Decision awaited	New Street Farm, Kents Lane, Standon Conversion of agricultural roadside barn to industrial, storage and distribution and commercial, business and services. Timber part glazed screen and wall added to the South elevation. New window added to East elevation. Internal alteration to remove partition wall, install new partition walls and doors.
3/24/0562/FUL Decision awaited	Rigery Lane, Colliers End Creation of agricultural access

Meeting closed at 9pm

Chairman's signature..... 30th May 2024