



STANDON PARISH COUNCIL

Tel: 01763-838732 e-mail: clerk@standonparishcouncil.gov.uk

To: **MEMBERS OF STANDON PARISH COUNCIL**

You are hereby summoned to attend the **Meeting of Standon Parish Council** to be held on Thursday 25th April 2024 at **7.30pm** in the Lankester Lounge, Standon & Puckeridge Community Centre, Station Road, Puckeridge to transact the business shown in the Agenda below. Public and press are invited to attend.

Belinda Irons

Signed: Belinda Irons

dated 18/04/24

AGENDA

- 24.51 Councillor absences:
Standon Parish Council accepts/rejects the reasons for absence
 - 24.52 Declaration of Members' Interests for this meeting:
 - To receive declarations of interest from Councillors on items on the agenda
 - For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
 - To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - To grant any requests for dispensation as appropriate
 - 24.53 Minutes of Parish Council Meeting
RESOLUTION: That Standon Parish Council herewith agrees the minutes of the Parish Council meeting held on 28th March 2024
 - 24.54 Public comment or representation:
Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
 - To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
 - At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total
 - 24.55 Police, County & District Council reports
 - 24.56 Standon Village Hall: Cllr Marshall & Crook
Committee Report/update
Culvert: progress update:
 - 24.57 Legal update: Clerk
Land Registry: Standon High Street Common Land: Cllr Cracknell
Burrs Meadow: licence agreement sent to adjacent householders
 - 24.58 Highways: Cllr Wren
 - a. Speeding: PCCC require data to support installation of speed cameras eg volunteers need to complete the Drive Safe Scheme
 - b. South Road/ A120 junction: drivers having difficulty getting out of South Road onto the A120 – both directions
 - c. HCC TRO: parts of South Road, Gauldie Way and Saffron Meadow commencing 22.04.2024: no waiting at any time
 - 24.59 Planning Matters: Cllr Leage Planning applications:
- | | |
|---------------|---|
| 3/24/0566/FUL | Valentines, Wellpond Green
Demolition of dwelling and outbuildings.
Construction of a replacement dwelling, |
|---------------|---|

	parking and landscaping
3/24/0553/ADV	44High Street, Puckeridge Erection of 2 vinyl graphics to front window
3/24/0282/LBC	Mentley Farm, Mentley Lane, Puckeridge External works to include - Re-pointing of chimneys, replacement of roof slates, replacement and repair of parapet copings. Replacement of rainwater goods and waste pipe. Re-pointing to brickwork, Window and door repairs, works to outside toilet to include the replacement of roof, SVP and lead verge. Internal repairs to include - Provision of insulation, replacement of ceilings to attic, stairs and cellar. Repairs and replacement of joists, posts, brick plinths, and fireplace in cellar. Replacement of electrics and plumbing and housing of new boiler. Replacement of all bathroom fixtures and fittings.
3/24/0742/HH	4 Vicarage Close, Standon New front porch and addition of white K-render to the external walls

Other Planning Matters:

Enforcement: 24 Southfields, Standon: E/22/0239/ENF: 3/22/1713/CLPO

Withdrawn: Retrospective planning application awaited Case

reference: EHDC567143343

Land Adj Buntingford Road/ B1368/A10: E/22/0305/ENF: trees removed possibly with TPOs

Chaldean Farms, Great Barwick Farm, Barwick: E/23/0041/ENF

Skeleton Green: E/23/0056/ENF: change of use/ highway obstruction

Standon Business Park EHDC update received.

Little Croft, Colliers End: 3/23/1659/CLEO: Erection of 2 separate outbuildings within the curtilage of a dwelling house as a use incidental to the enjoyment of a dwelling house: permission refused: appeal submitted. APP/J1915/X/23/3336014

Little Croft, Colliers End: Appeal: Retrospective application for the temporary use of outbuilding as C3 dwellinghouse during construction of primary dwellinghouse If you wish amend your comments or make any new ones, please contact the Planning Inspectorate quoting reference APP/J1915/W/24/3337130 by 1st May 2024.

Lorne Croft: appeal: APP/J1915/D/3331929

Kings Yard, B1368: Concerns raised regarding change of use, encroachment on highway verge, dangerous parking resulting in sight obstruction of entrance to highway, dangerous working practices.

EHDC: letter sent regarding outstanding items

24.60 Finance: Cllrs Foot & F Luca

a. Bank Reconciliation 31st March 2024 (Scribe)

Cash in Hand 01/04/2023	241,285.58
ADD Receipts 01/04/2023 - 31/03/2024	185,749.19
	427,034.77
SUBTRACT Payments 01/04/2023 - 31/03/2024	162,361.27
A Cash in Hand 31/03/2024	264,673.50 (per Cash Book)
Cash in hand per Bank Statements	
Petty Cash 31/03/2024	0.00
Standon Parish Council current account 31/03/2024	70,928.34
Standon Parish Council reserve 31/03/2024	22,695.84

Unity Bank 31/03/2024	90,272.78
Building Society 31/03/2024	81,147.14
Standon Recreation Ground Charity 31/10/2023	0.00
	265,044.10
B Less unrepresented payments	370.60
Plus unrepresented receipts	
Adjusted Bank Balance	264,673.50
	264,673.50 A = B Checks out OK

RESOLUTION: That Standon Parish Council herewith agrees the bank reconciliation for 31st March 2024 calculated through the Scribe accounting system, against the bank statements emailed to all Councillors in advance of the meeting

b. April Payments

RESOLUTION: That Standon Parish Council herewith agrees the payments presented on the schedule provided to Councillors by email in advance of the meeting

c. Bank signatories: update: Unity complete. Nat West Complete. Other accounts to be actioned: Building Society.

d. Budget against expenditure: report

e. Internal Audit: update:

- i. Quarterly provision of budget against expenditure: to be provided from the Scribe accounting system.
- ii. Open new Building Society Account and Transfers of Funds:

24.61 SECTION 106:

a) MUGA: proposal to install a multi-use games area between the playground and the skate park to enable netball, basketball and 5 a-side football. Suitable fencing with a tarmac top. Planning permission will be applied for as necessary.

RESOLUTION: That Standon Parish Council herewith agrees to achieve three quotes to enable supply and installation of a Multi-Use Games Area (MUGA) utilising allocated Section 106 funds from local housing development of £73,410.78. Additional funds to enable the project to proceed will be comprised of a combination of grant fund application(s) and Standon Parish Council financial support.

b) Outdoor Sports Facilities Contribution - Towards the provision of outdoor sport in the Parish of Standon - total available **£73,410.78**

c) Outdoor Sports Contribution - towards the provision of improvements to the playing pitches at Puckeridge recreational grounds located adjacent to the Standon & Puckeridge Community Centre – total available **£27,799.60**

d) Parks & Public Gardens - towards the improvement of parks & public gardens facilities within the Parish of Standon - **£10,306.11**

e) Community Centres and Village Halls Contribution - Towards an extension to the Puckeridge Community Centre – total available **£32,820.29**

24.62 Members Portfolio Allocation:

Cllr Leage: FORQ

Cllr Cracknell Colliers End: Environmental Improvements

Phone box: defibrillator cabinet & electrical installation: Cabinet received. Electrician to install. Defibrillator to be supplied by Community First Responders

Colliers End Village Sign: renovation completed

Cllr Crook: Paper Mill Lane: issues

Cllr Foot Allotments

- : Recommendation to charge a deposit to offset clearing allotments on termination
 - : Allotment tenancy documents sent
 - Communications / PS News
 - Standon Charities (Cllr Z Luca)
 - : Pudding Stone land: agreement at last meeting: to revert to Standon Charities. SPC to consider a management agreement whereby Standon Charities pays SPC to maintain the land:
 - : Pudding Stone: bollards need replacing: quotes awaited
 - Cllr Granville Playground: report
 - RESOLUTION: That Standon Parish Council herewith agrees all proposed work recommended by Broadmead Leisure Ltd**
 - Playground: new litter bin installed
 - Asset Management
 - Section 106 funds for outdoor sports facilities: discussion
 - Cllr Marshall Environment:
 - Rewilding as recommended by EHDC/HCC:
 - Burrs Meadow
 - Memorial Field: hedges require extensive work/ north west corner: issues re antisocial behaviour: recommendation to cut back vegetation in north west corner including hedge reduction on South Road Mansfield
 - Burrs Meadow: vegetation management to north side: discussion
 - Community Centre carpark: safety recommendation to install bollards to prevent vehicular access to ramped entrance: discussion/ decision
- 24.63 Governance:
- a. Data Protection and associated documents
 - b. Environment Act 2021: Parish Council duty to comply: <https://www.gov.uk/guidance/complying-with-the-biodiversity-duty>
 - c. Councillor vacancy
 - d. Annual Parish Meeting agenda
 - Chairman's Welcome & Report
 - Community Centre: current position and the future
 - Section 106 funds for outdoor sports: recommendations
 - Public comment
- 24.64 Clerk's updates:
- Bench & noticeboard: weatherproofing: Two noticeboards in planned works. Benches in planned works. Cllr Granville producing a works list.
 - UK landlines going digital: BT public engagement events:
 - Bishops Stortford Library: 17.05.2024 10.00 and 14.00
 - Van Hages Garden Centre: 24.05.2024 10.00 and 16.00
 - Stevenage Garden Centre, North Road, Gravely Road: 28 & 29.05.2024 10.00 and 16.00
 - Huntsmans Close Car Park: signage for terms of use: on hold subject to lease/ fencing
 - May Day Event & use of Burrs Meadow: application by the May Day Committee to use Burrs Meadow. Discussion
- 24.65 Correspondence
- HCC: School Planning: consultation on reduction of pupil numbers at Roger de Clare School: response by 26th April
- 24.66 Dates of Next Meetings 2024: Annual Parish Meeting: 30th May (APCM); 27th June; 25th July; 26th September; 24th October; 28th November; **Annual Parish Meeting: Thursday 30th May**
- 24.67 Planning decisions and awaited decisions: Cllr Leage

3/20/1146/OUT Decision awaited	Standon Business Park Stortford Road Standon Outline planning permission for demolition of existing buildings and construction of mixed use development comprising 30 residential dwellings and commercial development of 1021 square metres of B1(a) office use, with associated 96 car parking spaces and landscaping - all matters reserved except for access.
3/23/1477/FUL Decision awaited	Hillside, Ermine Street, Colliers End Erection of an agricultural barn
3/23/1659/CLEO Permission refused: appeal submitted	Little Croft, Colliers End The erection of two separate outbuildings within the curtilage of a dwellinghouse as a use incidental to the enjoyment of a dwelling house.
3/23/2094/FUL Decision awaited	Little Croft, Colliers End Retrospective erection of a workshop and change of use of land to residential curtilage
3/23/2010/FUL Decision awaited	New Street Farm, Kents Lane, Standon Change of use from agricultural roadside barn to Class B2 (industrial), Class B8 (storage and distribution) and Class E (commercial, business and services). Timber part glazed screen and wall added to the South elevation. New window added to East elevation.
3/23/2403/HH Decision awaited	41 Buntingford Road, Puckeridge Creation of access & driveway with associated landscaping
3/23/2351/SCREEN Screening opinion not required	Land off Standon Hill, Café Field, Puckeridge Screening opinion for proposed residential development up to 100 dwellings.
3/23/2210/FUL Decision awaited	Vintage Corner Service Station, Cambridge Road, Puckeridge Demolition of filling station, shop and associated outbuilding. Erection of small supermarket with car parking and plantroom. Creation of new vehicle and pedestrian access ways
3/24/0102/FUL Withdrawn	Fox & Hounds, Bromley Lane, Standon Demolition of swimming pool, pool house and tennis court. Erection of 1, 4 bedroomed dwelling, garage with

	room over and external staircase, with formation of a vehicular access.
3/24/0126/HH Permission granted	4 Fishers Close, Puckeridge Demolition of garage. Erection of two storey side extension and alterations to fenestration. Alterations to porch roof
3/24/0208/FUL Decision awaited	New Street Farm, Kents Lane, Standon Demolition of an agricultural building and grain silo and erection of a replacement agricultural building
3/24/0329/HH Decision awaited	Frogs Hall House, Frogs Hall Lane, Standon Removal of greenhouse and the raised beds. Construction of detached store / gym building.
3/24/0491/LBC Decision awaited	New Street Farm, Kents Lane, Standon Conversion of agricultural roadside barn to industrial, storage and distribution and commercial, business and services. Timber part glazed screen and wall added to the South elevation. New window added to East elevation. Internal alteration to remove partition wall, install new partition walls and doors.
3/24/0562/FUL Decision awaited	Rigery Lane, Colliers End Creation of agricultural access