

# SPC STANDON PARISH COUNCIL

Clerk to the Council: Belinda Irons, 14 Crawley End, Chrishall. SG8 8QL

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To: **MEMBERS OF STANDON PARISH COUNCIL**

You are hereby summoned to attend the **Meeting of Standon Parish Council** to be held on Thursday 28<sup>th</sup> March 2024 at **7.45pm** in the Lankester Lounge, Standon & Puckeridge Community Centre, Station Road, Puckeridge to transact the business shown in the Agenda below. Public and press are invited to attend.

*Belinda Irons*

Signed: Belinda Irons

dated 22/03/24

## AGENDA

- 24.35 Councillor absences:  
*Standon Parish Council accepts/rejects the reasons for absence*
- 24.36 Declaration of Members' Interests for this meeting:
- To receive declarations of interest from Councillors on items on the agenda
  - For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
  - To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - To grant any requests for dispensation as appropriate
- 24.37 Minutes of Parish Council Meeting  
**RESOLUTION: That Standon Parish Council herewith agrees the minutes of the Parish Council meeting held on 22<sup>nd</sup> February 2024**
- 24.38 Public comment or representation:  
Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
  - At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total
- 24.38 Police, County & District Council reports
- 24.39 Standon Village Hall: Cllr Marshall & Crook  
Committee Report/update  
Culvert: progress update:
- 24.40 Legal update: Clerk  
Land Registry: Standon High Street Common Land: Cllr Cracknell  
Burrs Meadow: licence agreement sent to adjacent householders
- 24.41 Highways: Cllr Wren
- 24.42 Planning Matters: Cllr Leage                      Planning applications:

3/24/0491/LBC	New Street Farm, Kents Lane, Standon Conversion of agricultural roadside barn to industrial, storage and distribution and commercial, business and services. Timber part glazed screen and wall added to the South elevation. New window added to East elevation. Internal alteration to remove partition wall, install new partition walls and
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	doors.
3/24/0562/FUL	Rigery Lane, Colliers End Creation of agricultural access

Other Planning Matters:

**Enforcement:** 24 Southfields, Standon: E/22/0239/ENF: 3/22/1713/CLPO

Withdrawn: Retrospective planning application awaited Case

**reference: EHDC567143343**

Land Adj Buntingford Road/ B1368/A10: E/22/0305/ENF: trees removed possibly with TPOs

Chaldean Farms, Great Barwick Farm, Barwick: E/23/0041/ENF

Skeleton Green: E/23/0056/ENF: change of use/ highway obstruction

**Standon Business Park** EHDC update received.

Little Croft, Colliers End: 3/23/1659/CLEO: Erection of 2 separate outbuildings within the curtilage of a dwelling house as a use incidental to the enjoyment of a dwelling house: permission refused: appeal submitted. APP/J1915/X/23/3336014

Lorne Croft: appeal: APP/J1915/D/3331929

Kings Yard, B1368: Concerns raised regarding change of use, encroachment on highway verge, dangerous parking resulting in sight obstruction of entrance to highway, dangerous working practices.

EHDC: letter sent regarding outstanding items

24.43 Finance: Cllrs Foot & F Luca

a. Bank Reconciliation 29<sup>th</sup> February 2024 (Scribe)

Cash in Hand 01/04/2023	241,285.58
ADD Receipts 01/04/2023 - 29/02/2024	148,904.48
	390,190.06
SUBTRACT Payments 01/04/2023 - 29/02/2024	131,520.91
<b>A Cash in Hand 29/02/2024</b>	<b>258,669.15 (per Cash Book)</b>
Cash in hand per Bank Statements	
Petty Cash 29/02/2024	0.00
Standon Parish Council current account 29/02/2024	70,830.69
Standon Parish Council reserve 29/02/2024	22,670.62
Unity Trust Bank 29/02/2024	85,732.75
Saffron Building Society 31/12/2023	81,147.14
Standon Recreation Ground Charity 31/10/2023	0.00
	260,381.20 B
Less unrepresented payments	1,712.05
Plus unrepresented receipts	
<b>Adjusted Bank Balance</b>	<b>258,669.15 A = B Checks out OK</b>

**RESOLUTION: That Standon Parish Council herewith agrees the bank reconciliation for February 2023 calculated through the Scribe accounting system, against the bank statements emailed to all Councillors in advance of the meeting**

b. March Payments

**RESOLUTION: That Standon Parish Council herewith agrees the payments presented on the schedule provided to Councillors by email in advance of the meeting**

- c. Bank signatories: update: Unity complete. Other accounts to be actioned.
- d. Budget against expenditure: report
- e. Internal Audit: update:

- i. Quarterly provision of budget against expenditure: to be provided from the Scribe accounting system.

ii. Open new Building Society Account and Transfers of Funds:

24.44 Members Portfolio Allocation:

- Cllr Leage: FORQ  
Cllr Cracknell Colliers End: Environmental Improvements  
Phone box: defibrillator cabinet & electrical installation: Cabinet received. Electrician to install. Defibrillator to be supplied by Community First Responders  
Colliers End Village Sign: renovation completed  
Cllr Crook: Paper Mill Lane: issues  
Cllr Foot Allotments  
: Recommendation to charge a deposit to offset clearing allotments on termination  
: Allotment tenancy documents sent  
Communications / PS News  
Standon Charities (Cllr Z Luca)  
: Pudding Stone land : agreement at last meeting: to revert to Standon Charities. SPC to consider a management agreement whereby Standon Charities pays SPC to maintain the land:  
: Pudding Stone: bollards need replacing: quotes awaited  
Cllr Granville Playground: report  
Playground: new litter bin installed  
Asset Management  
Cllr Marshall Environment:  
Rewilding as recommended by EHDC/HCC:  
Burrs Meadow  
Memorial Field: hedges require extensive work/ north west corner: issues re antisocial behaviour: recommendation to cut back vegetation in north west corner including hedge reduction on South Road Mansfield  
Burrs Meadow: vegetation management to north side: discussion  
Community Centre carpark: safety recommendation to install bollards to prevent vehicular access to ramped entrance: discussion.

24.45 Governance:

- a. Data Protection and associated documents  
b. Environment Act 2021: Parish Council duty to comply:  
<https://www.gov.uk/guidance/complying-with-the-biodiversity-duty>  
c. Councillor vacancy  
d. Annual Parish Meeting agenda

24.46 Clerk's updates:

- Bench & noticeboard: weatherproofing: Two noticeboards in planned works. Benches in planned works.  
Section 106 fund availability: Discussion re skate ramps/ MUGA/ redesign of area  
Contractors:  
Hightopp Creations  
Morti Sport & Play  
Caloo  
Broadmead Leisure  
Sports & Play Consulting  
Dog Bin: Burrs Meadow: installed  
Huntsmans Close Car Park: signage for terms of use: on hold subject to lease/ fencing

24.47 Correspondence

24.49 Dates of Next Meetings 2024:

- 25<sup>th</sup> April; 30<sup>th</sup> May (APCM); 27<sup>th</sup> June; 25<sup>th</sup> July; 26<sup>th</sup> September; 24<sup>th</sup> October; 28<sup>th</sup> November; Annual Parish Meeting: Wednesday 10<sup>th</sup> April

24.50 Planning decisions and awaited decisions: Cllr Leage

<p>3/20/1146/OUT Decision awaited</p>	<p>Standon Business Park Stortford Road Standon Outline planning permission for demolition of existing buildings and construction of mixed use development comprising 30 residential dwellings and commercial development of 1021 square metres of B1(a) office use, with associated 96 car parking spaces and landscaping - all matters reserved except for access.</p>
<p>3/23/1477/FUL Decision awaited</p>	<p>Hillside, Ermine Street, Colliers End Erection of an agricultural barn</p>
<p>3/23/1659/CLEO Permission refused: appeal submitted</p>	<p>Little Croft, Colliers End The erection of two separate outbuildings within the curtilage of a dwellinghouse as a use incidental to the enjoyment of a dwelling house.</p>
<p>3/23/2094/FUL Decision awaited</p>	<p>Little Croft, Colliers End Retrospective erection of a workshop and change of use of land to residential curtilage</p>
<p>3/23/2010/FUL Decision awaited</p>	<p>New Street Farm, Kents Lane, Standon Change of use from agricultural roadside barn to Class B2 (industrial), Class B8 (storage and distribution) and Class E (commercial, business and services). Timber part glazed screen and wall added to the South elevation. New window added to East elevation.</p>
<p>3/23/2403/HH Decision awaited</p>	<p>41 Buntingford Road, Puckeridge Creation of access &amp; driveway with associated landscaping</p>
<p>3/23/2351/SCREEN Decision awaited</p>	<p>Land off Standon Hill, Café Field, Puckeridge Screening opinion for proposed residential development up to 100 dwellings.</p>
<p>3/23/2210/FUL Decision awaited</p>	<p>Vintage Corner Service Station, Cambridge Road, Puckeridge Demolition of filling station, shop and associated outbuilding. Erection of small supermarket with car parking and plantroom. Creation of new vehicle and pedestrian access ways</p>
<p>3/24/0102/FUL Decision awaited</p>	<p>Fox &amp; Hounds, Bromley Lane, Standon</p>

	Demolition of swimming pool, pool house and tennis court. Erection of 1, 4 bedroomed dwelling, garage with room over and external staircase, with formation of a vehicular access.
3/24/0123/HH Peermission granted	2 The Hoppitts, Puckeridge 2 storey rear extension with single storey side extension
3/24/0208/FUL Decision awaited	New Street Farm, Kents Lane, Standon Demolition of an agricultural building and grain silo and erection of a replacement agricultural building
3/24/0157/HH Permission granted	Bromley Farm West, Bromley Lane Install 2 Velux roof lights on front elevation
3/24/0329/HH Decision awaited	Frogs Hall House, Frogs Hall Lane, Standon Removal of greenhouse and the raised beds. Construction of detached store / gym building.