

SPC **STANDON PARISH COUNCIL**

Minutes of the Meeting of Standon Parish Council held on Thursday 24th March 2022 at 7.30pm in the Lankester Lounge, Standon & Puckeridge Community Centre, Station Road, Puckeridge

PRESENT: Cllr Pat Foot (Chairman), Cllr Richard Boxall, Cllr Graham Cowell, Cllr Sally Crook, Cllr Michael Marshall, Cllr Maureen Wren.

CLERK: Belinda Irons

HERTS CONSTABULARY: PC Marshall, PCSO Blackham

PUBLIC: 2

Procedural Items

22.37 Councillor apologies for absence: Cllr Chris Leage, Cllr Claudia Chalkley, Cllr Tony Hall

22.38 Other Councillor absences: Cllr Acland Bryant

22.39 Declaration of Members' Interests (pecuniary/non-pecuniary) for this meeting:
Cllr Boxall Puckeridge Community Centre: Parish Council representative
Tennis Club: personal declaration
Cllr Crook Standon Village Hall: parish council representative
Cllr Marshall Standon Village Hall: parish council representative

22.40 Minutes of Previous Parish Council Meetings: held on the 24th February 2022. Minutes were agreed as a true and correct record of the meeting and were duly signed

22.41 Public comment or representation:
No comments received

22.42 Police, County & District Council reports
Police:
Huntsmans Close Car Park: PCSO Blackham has visited a vehicle owner to advise their vehicle needs to be moved to enable gravel to be laid.
PC Marshall advised that crime is very low, with 23 reported crimes between December 2021 and end of February 2022. There were 12 reports of anti-social behaviour and 12 'violence against the person', the majority of which were domestic. Keyless thefts of vehicles is increasing and the Police are promoting the use of Faraday pouches for all keys to help prevent this activity.

Standon Post Office Robbery – investigations are ongoing, and information for dissemination had to be limited. It was suggested that this targeted robbery was perpetrated by someone outside the community. Officers were on scene within 7 minutes of being advised.

Chairman's signature..... 28th April 2022

Police priority actions include parking and speeding around schools, fly tipping and oil thefts.

Further joint organisation vehicle stops have been carried out with some vehicles having defects, and some were not compliant with waste carrying licencing.

Mini Police: Officers are attending schools to promote speed and parking priorities. Children use speed guns and issue their own design of 'ticket' to drivers speeding. The Chairman highlighted the issue of fumes emitted from vehicles waiting in traffic jams with engines running.

Parking on footways: full obstruction may lead to issue of fines.

Poaching: perpetrators had been apprehended and issued with Community Protection Warnings. Failure to comply may lead to arrest.

Dogs: it is believed that dogs which may have been responsible to livestock destruction may have left the area.

Officers were thanked for their attendance and left the meeting

Cllr David Andrews: by telephone with the Clerk:

Ukraine: Herts County Council is ready and prepared to receive evacuees. There are strong Ukrainian communities in Hertfordshire with good networks evacuees can be direct to for support.

Cllr Jeff Jones: by email

Cllr Jones is returning from Poland, having travelled there with medical supplies on the Herts Links bus. Cllr Andrews reported by telephone that he is headed into Germany to transport evacuees.

A vote of thanks was extended to Cllr Jones and his drivers for their actions in this terrible situation.

22.43

S & P Community Centre: Cllr Boxall

Cllr Boxall reported that the last meeting was very good. Bookings have increased and have nearly reached capacity.

Cllr Boxall emphasised that it is vitally important to get a working agreement between the Parish Council and the Community Centre Management Committee in advance of any renovations or alterations of the building, to ensure there are clear demarcations on responsibilities.

Cllrs Boxall, Cowell and Leage are working on a draft agreement which will be put to full Council for agreement once completed and in discussion with the CCMC. The Clerk commented that if the CCMC agreed to be a Committee of the Parish Council, the Clerk would then be able to provide assistance to the Committee.

Webcam: recommendation that webcam is installed for continuous live feed free for all to view: discussion: following discussion, webcam was discounted.

Wilby & Burnett report: the Bauder roof report is awaited. A date for surveyors to attend has been set in May with the agreement of the CCMC. Councillors agreed that formal appointment was premature, given the lack of agreement with the CCMC on responsibilities. The proposal was not moved at this meeting.

PROPOSAL: That Standon Parish Council herewith agrees to appoint Wilby & Burnett surveyors to provide professional advice, quotes which comply with Standon Parish Council financial regulations and standing orders, project management including the renovation of the Community Centre, and snagging in the sum of 10% of contractors invoiced cost

22.44 Standon Village Hall: Cllr Marshall & Crook
Committee Report/update
Culvert: update: Cllr Marshall reported that he is continuing to progress the required licence from the Environment Agency. Surprisingly, the Environment Agency carried out a survey in 2017, which they have now released to the Parish Council, showing the culvert to be blocked with gravel and sediment to the point that its surveying equipment could not proceed and the investigation was abandoned. At no point did the Environment Agency advise this was the situation. The latest report has not been processed by the Environment Agency.
A vote of thanks was extended to Cllr Marshall for his hard work seeking resolution to this important issue.
Drainage outside kitchen: ongoing.

22.45 Legal update: Clerk
Burrs Meadow: boundary issue: update: SPC solicitor instructed to pursue with HCC. The solicitor has sent the letter to HCC.

22.46 Highways: Cllr Wren
Verge outside New Street Farm: further damage has been done by utilities with vehicles parked on it, and holes dug, with little and no remediation completed. The Clerk will chase HCC for remedial works to be carried out.
ACTION: CLERK
Vintage Service Station: planning application: HCC Highways has commented that the footway needs to be widened.

22.47 Planning Matters: Cllr Leage
Planning applications:

3/22/0158/HH	105 & 107 Station Road, Puckeridge Creation of driveway with dropped kerb and electric charging point: <i>There are utility services which would need to be moved or removed to facilitate the installation.</i>
3/22/0417/HH	3 Orchard Drive, Standon Single storey front extension with open porch. Erection of canopy roof to side. Single storey rear extension incorporating 2 rooflights and insertion of doors and windows to flank elevation: <i>no objection</i>
3/22/0461/VAR	The Lilacs, Hole Farm, Old Hall Green Erection of bungalow and summerhouse.

	p. 2022.22 Variation of condition 2 (agricultural occupancy) of planning permission: 3/87/0866/FP (3/0866-87FP) – to allow occupation of the bungalow by members of teaching staff employed by St Edmunds College: <i>no objection</i>
3/22/0563/FUL	Fishers Farm, Colliers End Change of use of agricultural barns to two 4 bedroom and two 2 bedroom residential dwellings with associated parking and landscaping. <i>Request for extension of time to respond</i>
3/22/0559/HH	102 Station Road, Puckeridge Infill single storey side extension and infill 1 st floor side extension. New ground floor side window: <i>No objection</i>

Other Planning Matters:

LPA Appeal Reference: 20/00026/REFUSE

Appeal: Black Grove Wood, Colliers End: appeal 26th April.

APP/J1915/C/20.3244659; APP/J1915/C/20/324460; APP/J1915/C/20/3244661;
APP/J1915/C/20/3244662

Conservation Areas and Article 4 application submitted to EHDC: under consideration

22.48 Finance: Itemised Payments will be shown on a separate Appendix
Finance Summary:

Feb account:

Brought forward	£258,668.15
Plus Feb income	£0.19
Less Feb expenditure	£12,276.24
Less ring-fenced	£150,000.00
TOTAL month end	£96,420.31

22.49 Flooding: Sewers, Drains, Ditches, River:
No response received from HCC or Thames Water regarding Station Road flooding, or assistance request for the ditch across The Moors.

22.50 Members Portfolio reports:

Cllr Foot Allotments: Risk Assessment completed: recommendations:
Provision of entrance gate, notice board and signage

PROPOSAL: That Standon Parish Council herewith agrees that The Landscape Concept be appointed to supply and install a suitable gate at the entrance to the allotment site off Station Road in the sum of £1,100 (one thousand, one hundred pounds)

Following discussion, Councillors agreed that the provision of a gate was not necessary unless it was kept locked. This was considered

Chairman's signature..... 28th April 2022

impractical as allotment holders would need open access. The proposal was not moved.

Cllr Hall

Community 1st Responders: by email:
Calls for the period of March to the time of this report are 18 and counting. We have had a mixture of jobs ranging from; difficulty in breathing, emergency's chest pain and cardiac arrests; all time critical life threatening. Covid related jobs are increasing.

Our joint agency training has commenced commence with the fire and police service at the fire stations.

Face to face training with the ambulance service has restarted.

Cllr Marshall

Green spaces & common land:
Opening of tender documents to take place in the meeting with the successful contractor appointed at the meeting.
The Clerk contacted 5 contractors. Only the current contractor submitted a tender. The contractor clarified that a fixed three year cost could not be guaranteed due to the situation regarding fuel costs and the cost of living increases. The proposal was therefore amended to a one year contract.

PROPOSAL: That Standon Parish Council herewith agrees to appoint Stewart Bullard and Son Ltd to fulfil the Grounds Maintenance Contract to commence 1st April 2022 to 31st March 2023 PROPOSED: Cllr Wren, seconded Cllr Boxall. AGREED AND RESOLVED UNANIMOUSLY.

22.51 Clerk's updates:

Bench & noticeboard: weatherproofing: quotes requested: 2 contractors of the 9 contacted have agreed to quote. The Clerk will arrange site meetings.

Colliers End Village Hall: BIFFA grant update: the final report updates are awaited from the Trustees to enable the grant to be formally closed.

Section 106 fund availability:

Sports facilities

Play facility

Extension to community centre: works must include some form of extension

Station Road Telephone Kiosk: library: BT progressing Kiosk adoption application: previous (2020) application not progressed by BT: BT has removed the telephony. The Clerk will meet with contractors to discuss refurbishment.

Memorial Field: dog waste: complaints that dog waste is left on the field: signage to be installed once the notice board has been delivered.

Memorial Field: hedge cutting complaints: quote received: see item 22.32: a new contractor will commence hedging work next week.

Litter bins: Two departments in EHDC empty the bins. Councillors questioned the logic of such a system. The Clerk will seek to obtain explanations.

Huntsmans Close: gravel and maintenance of height barrier: works to commence 4th April 2022: notices erected.

Leaves not cleared on footways: EHDC assures footways have been cleared following formal complaint investigation

The Queen Elizabeth II Platinum Jubilee Garden: update

Chairman's signature..... 28th April 2022

No response has been received from the PS News advertisement.

Councillors will contact experienced gardeners.

22.52 Correspondence

EHDC: electoral boundary review: public comment invited

NALC: Smaller Councils Committee: requests for input

22.53 Planning decisions and awaited decisions: Cllr Leage

3/20/0819/FUL Decision awaited	Dowsetts Farm, Dowsetts Lane, Colliers End Engineering works to re-profile part of an existing agricultural field involving the creation of a temporary haul road
3/20/1146/OUT Decision awaited	Standon Business Park Stortford Road Standon Outline planning permission for demolition of existing buildings and construction of mixed use development comprising 30 residential dwellings and commercial development of 1021 square metres of B1(a) office use, with associated 96 car parking spaces and landscaping - all matters reserved except for access.
3/21/1005/HH Permission granted	9 High Street, Standon Installation of vehicle crossover
3/21/1638/LBC 3/21/1637/HH Decision awaited	The Barnhouse, Standon Green End Construction of single storey rear extension, removal of outside existing wall of house. Replacement double glazing with new windows to side elevation and roof.
3/21/1747/FUL Decision awaited	Hawkhurst, Wellpond Green Removal of detached garage. Construction of detached 2 storey annexe with dormers.
3/21/1962/HH Decision awaited	11 The Moat, Puckeridge First floor side extension
3/21/2458/FUL Decision awaited	Highfield Nursery, Wellpond Green Demolition of four agricultural buildings and erection of two detached four bedroom dwellings with integrated garages.
3/21/2297/HH Decision awaited	4 Fishers Mead, Puckeridge 2 storey and 1 st floor side extension
3/21/2356/HH Decision awaited	100 Station Road, Puckeridge Two storey side, single storey front extension. Alterations to existing front door. Two front roof lights. Single storey rear extension and two roof lanterns and insertion of bi fold doors.

<p>3/21/2186/FUL Decision awaited</p>	<p>p. 2022.25 41 Buntingford Road, Puckeridge Erection of one 4 bedroom detached dwelling with associated car parking, private garden, external landscaping and provision of new vehicular access to serve existing dwelling.</p>
<p>3/21/2678/VAR Decision awaited</p>	<p>Plot 1, Kasteel, Wellpond Green Variation of Condition 6 of planning permission ref: 3/20/1693/VAR: Variation of condition 2 of planning permission 3/18/1011/VAR. Demolition of existing bungalow and industrial unit, erection of two detached dwellings and a new vehicular access. For the re-siting of dwelling, alterations to fenestration and internal layout and increase in size of outbuilding). Variation of condition 6 (Tree/hedge retention and protection) of planning permission: 3/21/0403/VAR - Revised design of proposed front boundary treatment and planting to provide better security and enhance the setting.</p>
<p>3/21/2726/HH Decision awaited</p>	<p>The Barnhouse Standon Green End Creation of link extension to outbuilding to facilitate the conversion of car port into gym and accommodation to existing annexe.</p>
<p>3/21/2652/HH Decision awaited</p>	<p>132 Station Road, Puckeridge 1st floor side and single storey rear extensions</p>
<p>3/21/2675/FUL Decision awaited</p>	<p>Vintage Corner Service Station, Cambridge Road, Puckeridge Demolition of filling station and one x 2 storey and one x single storey building. Erection of a small supermarket, creation of new vehicle access and pedestrian access ways and car parking</p>
<p>3/21/2965/HH Decision awaited</p>	<p>The Old House, Wellpond Green 1st floor side extension with internal alterations. Part 2 storey rear extension and relocation of front door with new porch.</p>
<p>3/21/3154/FUL Decision awaited</p>	<p>Land Opp Café Field: Land up concrete road to A120 Stortford Road, Standon Change of use from agricultural land to secure dog walking field with 1.89m fencing and parking</p>

Chairman's signature..... 28th April 2022

3/22/0078/FUL Decision awaited	p. 2022.26 4 High Street, Standon Erection of open freestanding fabric tent (retrospective)
3/22/0061/HH Permission refused	44a High Street, Puckeridge Creation of dormer window to rear. Alterations to parking to include bike store and electric charging point
3/21/3091/FUL	92 High Street, Puckeridge Partial demolition of side and rear extension. Erection of part single storey and part 2 storey rear extension and erection of a new 2 storey attached dwelling. Creation of sunken parking area accessible from the street frontage and erection of 2 new outbuildings in rear garden.
3/22/0129/HH Permission refused	The Winnatts, Kents Lane, Standon 2 storey rear extension. Juliet balcony to rear 1 st floor. Insertion of roof light to side elevation. Wood Burner flue added to rear extension
3/21/2532/FUL Amended application	Land between 1 Gore Lane Cottages and Furze Wood House, Gore Lane, Barwick Erection of a terrace of 4no. four bed dwellings with associated parking and landscaping

22.54 Dates of Next Meetings:

PC meeting dates for 2022:

28th April; 26th May; 23rd June; 28th July; 22nd September; 27th October; 24th November

Annual Parish Meeting: 26th May

Meeting closed at 9.27pm

Chairman's signature..... 28th April 2022