

SPC STANDON PARISH COUNCIL

Clerk to the Council: Belinda Irons, 14 Crawley End, Chrishall. SG8 8QL

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To: **MEMBERS OF STANDON PARISH COUNCIL**

You are hereby summoned to attend the **Meeting of Standon Parish Council** to be held on Thursday 23rd November 2023 at **7.30pm** in the Lankester Lounge, Standon & Puckeridge Community Centre, Station Road, Puckeridge to transact the business shown in the Agenda below. Public and press are invited to attend.

Belinda Irons

Signed: Belinda Irons

dated 17/11/23

AGENDA

Procedural Items

- 23.180 Councillor absences:
- 23.181 Declaration of Members' Interests (pecuniary/non-pecuniary) for this meeting:
Completion and signing of Declarations
- 23.182 Minutes of Parish Council Meeting
PROPOSAL: That Standon Parish Council herewith agrees the minutes of the Parish Council meeting held on 26th October 2023
- 23.183 Public comment or representation:
In accordance with Standing Order 3, members of the public present at the meeting are permitted to make representations and give evidence in respect of any item included in this agenda. This section shall not exceed 15 minutes. Each person may speak once only for no longer than three minutes. All comments must be directed to the Chairman
- 23.184 Police, County & District Council reports
- 23.185 Standon Village Hall: Cllr Marshall & Crook
Committee Report/update
Culvert: update:
- 23.186 Standon & Puckeridge Community Centre
a) Composition of the Community Centre Committee: Appointment of Chairman
b) Agreements
(i) SPiNS
(ii) WASPS
(iii) General hire: Terms & Conditions on the SPC website
c) Building:
(i) Door entry: keys: caretaker/ keyholder
(ii) Fire risk assessment & site inspection by Herts Fire Brigade 8th December @ 2.30pm
(iii) Changing rooms: hot water
(iv) Utilities & heating: connections to building to be established/ heating to be assessed for efficiency
(v) Fordham Hall Cupboards: floors
(vi) Fordham Hall: carpet cleaning
(vii) Entertainment Committee: to generate income for the building
d) Valuation:
e) Football shed: update on works
f) Wilby & Burnett Surveyors: report on meeting regarding refurbishment
- 23.187 Legal update: Clerk
Land Registry: Standon High Street Common Land: Cllr Cracknell
Burrs Meadow: licence agreement update;

23.188 The Moors: rear access to 22 High Street: no response to SPC letter
 The Moors: Access track: letter received. Legal advice sent.
Highways: Cllr Wren
 Standon High Street: HCC proposed cycle park: public consultation:
 Parish Council response: discussion

23.189 Planning Matters: Cllr Leage Planning applications:

3/23/2094/FUL	Little Croft, Colliers End Retrospective erection of a workshop and change of use of land to residential curtilage
3/23/2083/FUL	Little Croft, Colliers End Retrospective application for the, temporary use of outbuilding as C3 dwelling house during construction of primary dwelling house
3/23/2013/LBC 3/23/2012/HH	New Street House, Kents Lane, Standon New swimming pool and pool house
3/23/2011/LBC	New Street Farm, Kents Lane, Standon Conversion of agricultural roadside barn to industrial, storage and distribution and commercial, business and services. Timber part glazed screen and wall added to the South elevation. New window added to East elevation. Internal alteration to remove partition wall, install new partition walls and doors.
3/23/2010/FUL	New Street Farm, Kents Lane, Standon Change of use from agricultural roadside barn to Class B2 (industrial), Class B8 (storage and distribution) and Class E (commercial, business and services). Timber part glazed screen and wall added to the South elevation. New window added to East elevation.
3/23/1935/FUL	28B High Street, Standon Alteration to front elevation to change 1 window into a new door to provide a separate entrance to the Post Office/ Store

Other Planning Matters:

Enforcement: 24 Southfields, Standon: E/22/0239/ENF: 3/22/1713/CLPO

Withdrawn: Retrospective planning application awaited

Land Adj Buntingford Road/ B1368/A10: E/22/0305/ENF: trees removed possibly with TPOs

Chaldean Farms, Great Barwick Farm, Barwick: E/23/0041/ENF

Skeleton Green: E/23/0056/ENF: change of use/ highway obstruction

Standon Business Park EHDC update received.

Little Croft, Colliers End: 3/23/1659/CLEO: Erection of 2 separate outbuildings within the curtilage of a dwelling house as a use incidental to the enjoyment of a dwelling house

Willow Farn, Colliers End: 3/23/2102/VAR: Variation of condition 1/ removal of condition 2

The Oaks, Wellpond Green: 3/23/1996/CLXU: The use of 'The Garage Annexe' as a separate residential dwelling

The Powder House, Barwick: 3/23/2086/CLPO: 2 single storey side extensions (not exceeding 50% of the width of the original dwelling to both sides and not exceeding 4.0m in height and finish in materials to match existing dwelling) replacement of ground floor side window to door.

23.190 Finance: Cllrs Foot & F Luca

- a. Bank Reconciliation 31st October 2023 (Scribe)

PROPOSAL: That Standon Parish Council herewith agrees the bank reconciliation for October 2023 calculated through the Scribe accounting system, against the bank statements emailed to all Councillors in advance of the meeting

- b. Nov Payments

PROPOSAL: That Standon Parish Council herewith agrees the payments presented on the schedule provided to Councillors by email in advance of the meeting

- c. Bank signatories: update: Unity complete. Other accounts to be actioned.

23.191 Members Portfolio Allocation:

Cllr Leage: FORQ

Cllr Cracknell Colliers End: Environmental Improvements
Phone box: defibrillator signs £95.70; cabinet £680. Electrical connection £90.

Cllr Crook: Standon Calling
Paper Mill Lane: issues

Cllr Foot Allotments
: Recommendation to charge a deposit to offset clearing allotments on
: termination
: Signage: awaiting installation
: unlawful use of an allotment: update.
Communications / PS News
Standon Charities (Cllr Z Luca)
: Pudding Stone land : agreement at last meeting: to revert to Standon Charities. SPC to consider a management agreement whereby Standon Charities pays SPC to maintain the land: discussion
: Pudding Stone: bollards need replacing

Cllr Granville Playground: report
Playground: new litter bin purchased awaiting installation
Asset Management

Cllr Marshall Environment

23.192 Governance:

Data Protection and associated documents

Environment Act 2021: Parish Council duty to comply:

<https://www.gov.uk/guidance/complying-with-the-biodiversity-duty>

23.194 Clerk's updates:

Bench & noticeboard: weatherproofing: Three noticeboards in planned works.
Benches in planned works.

Section 106 fund availability:

Litter bins: Ongoing issues with EHDC emptying. Standon High Street: EHDC has stated this bin will be emptied daily

Littering across the Parish: fly tipping: update

Dog Bin: new site Burrs Meadow

Huntsmans Close Car Park: signage for terms of use: purchased

23.195 Correspondence

23.196 Dates of Next Meetings 2024:

25th January (Budget & Precept); 22nd February; 28th March; 25th April; 30th May (APCM); 27th June; 25th July; 26th September; 24th October; 28th November
Annual Parish Meeting: 9th May

23.197 Resolution to Exclude: **PROPOSAL: That Standon Parish Council herewith proposes to invoke the Public Bodies (Admission to Meetings) Act 1960 that members of the public (including representatives of the press) be excluded from the meeting during the consideration of the following item 23.198 as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted**

23.198 Employment Matters: To consider recommendations from the HR Committee regarding the current employment matters

23.199 Resolution to Re-Admit: **PROPOSAL: That Standon Parish council herewith agrees that the confidential business having been concluded, the press and public be re-admitted to the meeting**

23.200 Planning decisions and awaited decisions: Cllr Leage

3/20/1146/OUT Decision awaited	Standon Business Park Stortford Road Standon Outline planning permission for demolition of existing buildings and construction of mixed use development comprising 30 residential dwellings and commercial development of 1021 square metres of B1(a) office use, with associated 96 car parking spaces and landscaping - all matters reserved except for access.
3/23/0237/VAR (original permission granted 2018) Permission lasts for two years from the last date that the reserved matters were approved, or, three years from the date that outline planning permission was approved – whichever date is the later. Decision awaited	Land adjacent to Buntingford Road/ A10 and Clements Close, Puckeridge Variation of condition 1 for planning approval 3/18/0083/REM (Application for reserved matters in respect of appearance, scale, layout and landscaping in relation to the erection of 7no. dwellings granted outline permission under ref. 3/16/0589/OUT). To retain, remove and replace approved plans.
3/23/0628/FUL Permission granted	38 High Street, Puckeridge Removal of single storey rear projections. Construction of two storey rear extension and part ground floor side extension.
3/23/0629/LBC Permission granted	38 High Street, Puckeridge Removal of single storey rear

	projections. Construction of two storey rear extension and part ground floor side extension. Block up first floor side window, install rooflight windows, alter ground floor side window and replace rear pitched roof concrete pantiles with natural slate.
3/23/1293/HH Permission granted	12 Hammarsfield Close, Standon Erection of single storey rear extension incorporating 2 rooflights and a roof lantern, creation of patio with external steps.
3/23/1477/FUL Decision awaited	Hillside, Ermine Street, Colliers End Erection of an agricultural barn
3/23/1552/HH Decision awaited	36 South Road, Puckeridge Single storey rear extension incorporating roof light
3/23/1174/HH Permission granted	4 Fishers Mead, Puckeridge Erection of two storey side extension, extension of rear dormer, insertion of 2 rear rooflight windows and extension of driveway
3/23/1592/HH Decision awaited	Cota, Hadham Road, Standon Removal of chimney. Roof alterations including raising the roof height. Alterations to fenestration.
3/23/1650/HH Permission granted	The Old House, Wellpond Green Addition of render to front elevation
3/23/1729HH Permission granted	36 High Street, Standon Erection of single storey rear extension. Alterations to rear and side fenestrations, including rear facing Juliette balcony. Removal of rear chimneystack.
3/23/1951/HH Decision awaited	1 Town Farm Crescent, Standon Single storey rear extension
3/23/1659/CLEO Decision awaited	Little Croft, Colliers End The erection of two separate outbuildings within the curtilage of a dwellinghouse as a use incidental to the enjoyment of a dwelling house.